

# Public Document Pack



CYNGOR SIR  
YNYS MÔN  
ISLE OF ANGLESEY  
COUNTY COUNCIL

Dr Gwynne Jones.  
Prif Weithredwr – Chief Executive  
CYNGOR SIR YNYS MÔN  
ISLE OF ANGLESEY COUNTY COUNCIL  
Swyddfeydd y Cyngor - Council Offices  
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<b>RHYBUDD O GYFARFOD</b>	<b>NOTICE OF MEETING</b>
<b>PWYLLGOR CYSWLLT Y SECTOR GWIRFODDOL</b>	<b>VOLUNTARY SECTOR LIAISON COMMITTEE</b>
<b>DYDD GWENER, 15 IONAWR 2016 am 2.00 o'r gloch</b>	<b>FRIDAY, 15 JANUARY 2016 at 2.00 pm</b>
<b>NEUADD Y PENTREF, PENYSARN</b>	<b>VILLAGE HALL, PENYSARN</b>
<b>Swyddog Pwyllgor</b>	<b>Shirley Cooke 01248 752514</b>
	<b>Committee Officer</b>

## AELODAU / MEMBERS

### CYNGOR SIR YNYS MÔN / ISLE OF ANGLESEY COUNTY COUNCIL

Cynghorwyr/Councillors Jim Evans, Aled Morris Jones (Aelod Portffolio Gwasanaethau Cymdeithasol/Portfolio Member for Social Services), Alun Mummery, Alwyn Rowlands, Ieuan Williams

### SECTOR GWIRFODDOL / VOLUNTARY SECTOR

Islwyn Humphreys (Samariaid/Samaritans)  
Mrs Dilys Shaw (Medrwn Môn)  
Eleri Lloyd Jones (Age Cymru)  
Mrs Margaret Roberts (Llywydd/President of Merched y Wawr)

### IECHYD/ HEALTH

Wyn Thomas, Cyfarwyddwr Cynorthwyol Datblygu Partneriaeth Cymunedol,  
BIPBC/Assistant Director of Community Development, BCUHB

## **A G E N D A**

### **1 DECLARATION OF INTEREST**

To receive any declaration of interest from any Member or Officer in respect of any item of business.

### **2 MINUTES (Pages 1 - 4)**

To submit for confirmation, the draft minutes of the meeting of the Voluntary Sector Liaison Committee held on 14<sup>th</sup> October, 2015.

#### **Matters arising thereon and updates:-**

- 1. Funding Code of Practice and Obligations**
- 2. Social Services and Wellbeing Act**
- 3. Third Sector Capability and Resilience**

### **3 BUDGET 2016/17**

To consider the Executive's initial proposals for the 2016-17 Budget as set out in the Meeting the Challenges 2016-17 Budget Consultation document.

Consultation document available on the Council website:-

<http://www.anglesey.gov.uk/Journals/n/b/g/Consultation-Documents/201617/English.pdf>

### **4 COMMUNITY VOICES**

To receive an update from Medrwn Môn.

### **5 THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 5 - 16)**

To submit the report of the Head of Democratic Services, as presented to the Executive on 14<sup>th</sup> December, 2015.

### **6 DEVELOPMENT PLAN - COMPACT**

To receive an update from the Joint Chief Officer, Medrwn Môn.

**VOLUNTARY SECTOR LIAISON COMMITTEE**

**Minutes of the meeting held on 14 October 2015**

**PRESENT:** Mr Islwyn Humphreys (Chair)

**Local Authority**

Councillor Aled Morris Jones (Portfolio Holder for Social Services and Housing)

Councillor Alun Mummery

Councillor Ieuan Williams

**Voluntary Sector**

Mrs Dilys Shaw (Medrwn Môn)

Ms Eleri Lloyd Jones (Age Cymru - Gwynedd and Môn)

**IN ATTENDANCE:** Mrs Gwen Carrington (Director of Community)  
Mr J Huw Jones (Head of Democratic Services)  
Mr John R Jones (Chief Officer, Medrwn Môn)  
Ms Lyndsey Williams (Lleisiau Lleol - Medrwn Môn)  
Ms Sian Purcell (Medrwn Môn)  
Mrs Shirley Cooke (Committee Officer)

**APOLOGIES:** Councillor Alwyn Rowlands  
Margaret Roberts (Merched y Wawr)  
Wyn Thomas (BCUHB)

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The Chair welcomed Councillor Aled Morris Jones to the meeting as Portfolio Member for Social Services and Housing.

**1 DECLARATION OF INTEREST**

No declaration of interest was received.

**2 MINUTES**

The draft minutes of the meeting of the Voluntary Sector Liaison Committee held on 9<sup>th</sup> July, 2015 were confirmed as correct.

**Matters arising thereon:-**

**Item 4** - In relation to engagement arrangements and the work undertaken in the Seiriol Ward, the Chief Officer, Medrwn Môn reported that Lesley Griffiths, the Minister for Communities and Tackling Poverty is unable to visit the Seiriol Ward on

the 5<sup>th</sup> November as planned. He stated that she was very eager to re-schedule her visit at a later date.

### **Item 5(a) – Review of the Third Sector - Final Report**

The Director of Community noted that the status of the draft report would be changing from draft to final and that there were two elements to consider, namely:-

1. To ensure that action in the final report be addressed.
2. To ensure that key information is kept up to date and information shared.

### **Item 5(a) 1. Terms of Reference for the Committee**

In relation to meetings, the Head of Democratic Services sought the views of the Committee as to whether current arrangements in relation to holding three meetings per year should be changed.

**RESOLVED that the Voluntary Sector Liaison Committee continues to convene meetings three times per year.**

### **Nomination of Lead Member**

### **Item 5(a) 3. Nomination of Lead Member**

The Council Leader advised that the Portfolio Holder for Social Services and Housing be nominated as Lead Member.

### **Item 7 – The Council’s Procurement Arrangements**

The Chief Officer, Medrwn Môn reported that a briefing session to support the Third Sector would be taking place in November.

## **3 BUDGET PLANNING 2016/17**

(a) The Leader of the Council provided an update on the budget setting process and savings programme and advised that the Council was currently holding a series of Member workshops to consider how to address a funding gap of 5.7 million for 2016/17. Furthermore, the Executive would be meeting on the 9<sup>th</sup> November to consider budget proposals and public consultation would take place during November/December, 2016 and the Voluntary Sector briefed.

Arising from discussion in the context of reduced budgets going forward, it was noted that there was scope for Medrwn Môn to discuss funding opportunities via the Charitable Trust. The Chief Officer, Medrwn Môn stated that this would be considered by the Third Sector.

**RESOLVED to accept the report.**

#### **4 FUNDING CODE OF PRACTICE AND OBLIGATIONS**

The Director of Community provided an update following the joint workshop held on 1<sup>st</sup> October which was welcomed by the 3<sup>rd</sup> Sector as a basis for partnership working.

The following points were highlighted:-

- Need to encourage consistent practice by both Council officers and voluntary sector to ensure that the framework is implemented;
- Need timely information regarding Council priorities and implications for commissioning and budgets;
- Further opportunities for joint learning and support from organisation eg. "Wales Co-operative";
- The scope for the Council's procurement services to provide guidance on the Council's procurement arrangements.

**RESOLVED to accept the report and to request feedback from Medrwn Môn on the draft document prior to confirmation by this Committee and subsequent annual reviews.**

#### **5 COMMUNITY BENEFIT**

The Chief Officer, Medrwn Môn referred to the report on Community Benefits arising from the Wylfa Newydd project prepared by the Economic Development Department in February, 2014 and requested that this Committee be provided with information in due course on the work done as part of the Community Voices project in North Anglesey.

**RESOLVED to note the report.**

#### **6 SOCIAL SERVICES AND WELLBEING ACT**

The Director of Community reported on the provision of information by key agencies and training opportunities in advance of when the Act is implemented in April 2016.

Specific reference was made to arrangements across North Wales and key information on the Care Council Wales website.

**RESOLVED to note the report.**

#### **7 THIRD SECTOR CAPABILITY AND RESILIENCE**

The Director of Community referred to a report by Powys Association of Voluntary Organisations on Third Sector Capability and Resilience in Powys. It was agreed that the Director of Community and representatives from Medrwn Môn would meet to explore the benefits of undertaking a similar exercise on the Isle of Anglesey.

Ms Lyndsey Williams, Community Voice Project reported that a training session on Collective Learning and Action would be held on 3<sup>rd</sup> November, 2015 at Carreg

Bran Hotel, Llanfairpwll in connection with the work undertaken in the Seiriol Ward to embed community engagement.

**RESOLVED to note the report.**

## **8 THE EXECUTIVE'S FORWARD WORK PROGRAMME**

The Head of Democratic Services reported on the Executive's Forward Work Programme for the period October, 2015 to May, 2016 as presented to the Executive on the 21st September, 2015.

The Head of Democratic Services referred to the Work Programmes of the two Scrutiny Committees and ongoing work with Medrwn Môn to utilise the Community Voice project to inform discussions.

**RESOLVED to accept the report.**

## **9 FIRST MINISTER TO ESTABLISH SYRIAN REFUGEE TASK FORCE**

Information was presented to this Committee in the work of the Refugee Task Force established by the First Minister.

**RESOLVED to note the report and await further information in due course.**

## **10 NEXT MEETING**

**RESOLVED that the next meeting of this Committee will be held at Penysarn Village Hall on the 15th January, 2016.**

**Before concluding the meeting, the Chairman referred to the impending retirement of Mrs Gwen Carrington, and he wished to record the Committee's appreciation and thanks for her support and contribution to the work of this Committee.**

**Mr Islwyn Humphreys  
Chair**

ISLE OF ANGLESEY COUNTY COUNCIL	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>14 December 2015</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Ieuan Williams</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>January – August 2016</b>;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

\* Key:  
*Strategic – key corporate plans or initiatives*  
*Operational – service delivery*  
*For information*

**B – What other options did you consider and why did you reject them and/or opt for this option?**

-

**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

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<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: January – August 2016.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2016

Updated 07.12.15



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

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Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **January – August 2016** is outlined on the following pages.

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2016

Updated 07.12.15

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
<b>JANUARY 2016</b>						
1	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  25 January 2016
2	<b>Business Rates Discretionary Relief Policy for Charities and Non-Profit making Organisations 2016/17</b>  To determine policy.	A collective Executive decision is required to detail business rates relief support for charities and non-profit making organisations.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive  25 January 2016
3	<b>Procurement Strategy and Policy</b>  Progress report.	This progress report was requested at the Executive meeting held on 20 April 2015.	Resources	Marc Jones Head of Function - Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive  25 January 2016

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4	<b>Housing Revenue Account 30 year Business Plan (S)</b>  Approval.	Decision to be taken by the full Executive. HRA Business Plan is a statutory document. Approval before submitting the Business Plan to Welsh Government.	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  25 January 2016	
5	<b>Llawr y Dref, Llangefni – Business Case (S)</b>	The approval of the full Executive is sought as it is a strategic and transformational decision affecting the future use of Llawr y Dref, Llangefni.	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  25 January 2016	
6	<b>Schools Modernisation – Strategic Outline Case / Outline Business Case for Bro Rhosyr and Bro Aberffraw</b>  Approval.	The approval of the full Executive is sought before submitting the Business Case to Welsh Government.	Lifelong Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes		The Executive  25 January 2016	

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7	<b>Llangefni Skate Park – Land Lease Agreement</b>  To agree to lease the land for 25 years at peppercorn rate	Sustainable Development	Dylan Williams Head of Economic and Community Regeneration  Cllr Ieuan Williams		The Executive  25 January 2016	
<b>FEBRUARY 2016</b>						
8	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  8 February 2016	
9	<b>Gypsy Travellers Accommodation Needs Assessment</b>	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  8 February 2016	
10	<b>Rent and Service Charge for Council Housing Tenants 2016-2017.</b>  Approval.	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  8 February 2016	

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	4 weeks' notice required before it becomes operational April 2016.					
11	<b>Transformation of the Library Service</b>  To decide on a shortlist of options for formal consultation.	Lifelong Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes	1 February 2016	The Executive 8 February 2016	
12	<b>Transformation of the Culture Service</b>  To decide on the options to implement following public consultation and expressions of interest.	Lifelong Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes	2 February 2016	The Executive 8 February 2016	
13	<b>Transformation of the Youth Service</b>  To decide on the preferred option for implementation following full public consultation.	Lifelong Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes	2 February 2016	The Executive 8 February 2016	

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14	<b>Licensing Policy</b> Approval of policy.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection  Cllr Richard Dew		The Executive 8 February 2016	10 March 2016
<b>MARCH 2016</b>						
15	<b>2016/17 Budget (S)</b> Adoption of final proposals for recommendation to the County Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones	1 February 2016	The Executive 7 March 2016	10 March 2016
16	<b>Council Tax Premiums for Second Homes and Long Term Empty Property</b>  To recommend to Full Council the level of premiums to adopt from April 2017.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive 7 March 2016	10 March 2016
17	<b>Application to suspend Right To Buy (RTB)</b>  Approval.	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive 7 March 2016	

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18	<p><b>The Executive's Forward Work Programme (S)</b></p> <p>Approval of monthly update.</p>	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	<p>Huw Jones Head of Democratic Services</p> <p>Cllr Ieuan Williams</p>		The Executive  14 March 2016	
19	<p><b>Corporate Scorecard – Quarter 3, 2015/16 (S)</b></p> <p>Quarterly performance monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	<p>Scott Rowley Head of Corporate Transformation</p> <p>Cllr Alwyn Rowlands</p>	14 March 2016	The Executive  14 March 2016	
20	<p><b>2015/16 Revenue and Capital Budget Monitoring Report – Quarter 3 (S)</b></p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr Hywel Eifion Jones</p>	14 March 2016	The Executive  14 March 2016	
21	<p><b>Discretionary Housing Payments Policy 2016/17</b></p> <p>Report on administration of policy in 2015/16 and any recommended changes – determine policy.</p>	There is a requirement for a collective decision by the Executive in detailing additional help towards housing costs for some benefit claimants.	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr Hywel Eifion Jones</p>		The Executive  14 March 2016	

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22	<b>Supporting People Commissioning Plan 2016-2019</b>	The approval of the full Executive is sought before submitting the Commissioning Plan to Welsh Government.	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  14 March 2016	
23	<b>Common Allocations Policy –</b> Adoption of final policy, post consultation	This is a matter for the full Executive to decide as it involves a key Council policy.	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  14 March 2016	
<b>APRIL 2016</b>							
24	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  25 April 2016	
<b>MAY 2016</b>							
25	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  .. May 2016	

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<b>JUNE 2016</b>						
26	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  .. June 2016	
<b>JULY 2016</b>						
27	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  .. July 2016	

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